

STRICTLY CONFIDENTIAL
CYSUR – Mid and West Wales Safeguarding Children Board
Agency Report for REVIEW Child Protection Conference
TEMPLATE



Agency		Date	
Name/Role		Date of Conference	
Name of child		Child's DOB	
Have you attended the core groups?	Yes/No If no please comment on reasons why:		
Will you be attending this conference?	Yes/No		
If no, please state whether you will be sending someone from your service to represent you.	Yes/No		
Name of representative (if applicable)			
Has the report been shared with a relevant parent or carer?	Yes/No		
If not what date will it be shared?			

1) CONTACT SINCE THE LAST CONFERENCE

To include: your attendance at core group meetings and whether child seen and whether seen alone.

ONE REPORT TO BE COMPLETED FOR EACH CHILD SUBJECT TO CONFERENCE.

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2) PROGRESS AGAINST THE PLAN (from your agency perspective only) (Please don't report for others in the core group)
a) WHAT IS WORKING WELL?

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b) WHAT ARE YOU STILL WORRIED ABOUT?
c) WHAT NEEDS TO HAPPEN NEXT BY THE FAMILY AND AGENCIES IN ORDER TO MAINTAIN THE CHILD'S SAFETY? To include: outstanding actions on the plan.

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3) IS THERE ANY OTHER RELEVANT INFORMATION?

To include: any changes in the family or situation, both positive and negative information – e.g. the child has appeared much happier, the child is now making friends etc. Remember to look for the signs of safety

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Signature	
Managers Signature	

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